

## **COLLECTIONS WORKLIST**

TIMS® Collections Worklist is a single, all-in-one application that can decrease A/R days, reduce the cost of insurance collection payments, and simplify claim denial follow-ups.

When it comes to collections, your main goal is to simply get paid. TIMS Collections Worklist segments A/R in a targeted manner making your collection processes strategic and effective.

### **Increase Productivity with Ease**

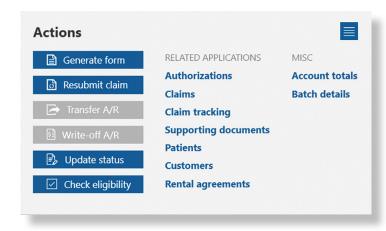
Manage revenue and denials by creating a variety of custom-defined, real-time, interactive worklists for your A/R and Collections teams to work.

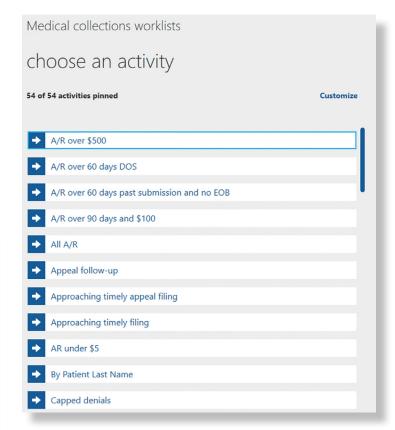
- A/R aging is X days past (DOS, submit date, etc.)
- A/R approaching timely filing deadline
- A/R over 90 days old
- Denial amount is more than \$X.XX

### High Visibility with Dashboards

As actions are taken and logged, management is provided the information to understand collection efforts and related results.

- Work queue with search and filter capabilities
- Patient account summary
- | Monitor and track collector performance and workload
- All actions are auto-notated





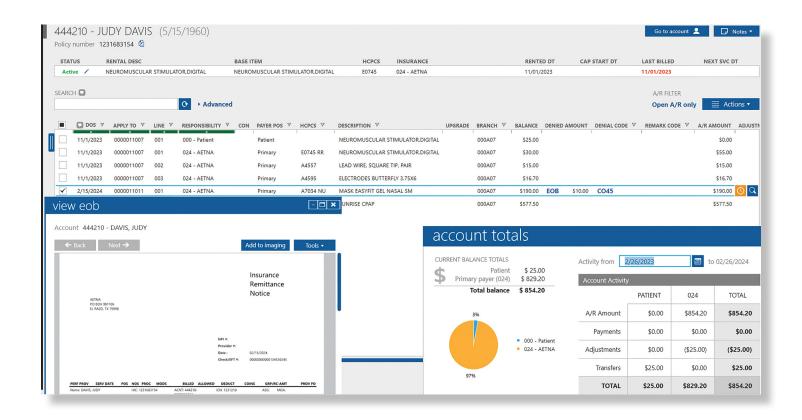


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#### Take Action, Communicate, and Monitor Your Collection Efforts

In the worklist application, collectors have access to all the information they need to easily research the line, fix the issue, and take the following actions:

- Resubmit claims, transfer A/R, and update line status
- Search and filter to work the most important items first
- Generate forms to send to payers or patients including appeal packets with attachments and copies of the hardcopy claim, EOB, and any supporting documentation
- Schedule follow-up tasks for yourself or others when the patient's insurance has changed
- | Collectors can easily send emails, invoices, past due letters, and write off bad debt, all in the same screen





Gail Turner HME Software Sales Consultant 406.255.9578 GAIL@CU.NET



Amanda Kenyon HME Software Sales 406.255.9547 Amandak@CU.net

